

23rd December, 2014

Dear students:

You must hand in the following documents on the **13th February, 2015 at the latest** . You will find them on Institut Banús website ("Viatge a Dublin" entry), and you must leave them at the Secretary Office.

1. **Trip authorisation** (*Autorització Sortida Dublin*): you have to download it, print it out and fill it in.
2. **Parents' authorisation for underage students travelling with their ID: original and photocopy**. When it's time to leave, I'll keep the original and you'll take the photocopy with you to London.
3. **Photocopy of the Tarjeta Sanitària Europea**: if you still don't have it, you can apply for it at <https://w6.seg-social.es/solTsel/jsp/Entrada.jsp>.

IMPORTANT:

- Christmas is a good time to gather all your documents, so make the most of your time and don't leave things for the last moment!
- If you haven't given in yet the photocopy of the document you'll be using to travel (either your ID or your passport), **you are running late already!!!!**
- Remember the **deadline for the 2nd payment is 9th January, 2015.**

Well, this is all for now, have the merriest 'Xmas holiday ever and recharge your batteries for what's coming!!!!

Eva González

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